

EDUCATION BOARD

Thursday, 21 July 2016

Minutes of the meeting of the Education Board held at Committee Room - 2nd Floor
West Wing, Guildhall on Thursday, 21 July 2016 at 3.00 pm

Present

Members:

Deputy Catherine McGuinness (Chairman)	Virginia Rounding
Henry Colthurst (Deputy Chairman)	Sheriff & Alderman William Russell
Deputy John Bennett	Christopher Hayward
Randall Anderson	Ian Seaton
Ann Holmes	Veronica Wadley

Officers:

Alistair MacLellan	- Town Clerk's Department
Neil Davies	- Town Clerk's Department
Scott Nixon	- Town Clerk's Department
Stephanie Basten	- Town Clerk's Department
Alison Elam	- Chamberlain's Department
Emily Rimington	- Comptroller & City Solicitor's Department
Gerald Mehrtens	- Community & Children's Services
Joshua Burton	- Community & Children's Services
Tizzy Keller	- Community & Children's Services
Chris Earlie	- Head of Tower Bridge
Natalie Cain	- Education Officer

1. APOLOGIES

Apologies for absence were received from Alderman Peter Estlin, Stuart Fraser, The Rt Hon the Lord Mayor, The Lord Mountevans, Roy Blackwell, Tim Campbell and Helen Sanson.

2. APPOINTMENT OF A CO-OPTED MEMBER

Members agreed to consider Item 5 (Appointment of a Co-Opted Member) first. The Chairman noted that Members would have reviewed the non-public minutes of the Nominations Sub (Education Board) Committee meeting held on 23 June 2016 that recommended Veronica Wadley be appointed.

RESOLVED, that Veronica Wadley be co-opted to the Board for a four year term concluding in July 2020.

3. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

The following interests were declared.

Deputy Catherine McGuinness – Governor, Christ’s Hospital
Ian Seaton – Governor, Christ’s Hospital
Henry Colthurst – Proposed Chairmanship of the Mossbourne Federation of schools (expected to commence September 2016)

4. **TERMS OF REFERENCE**

Members received the Board’s amended terms of reference.

5. **MINUTES AND ACTION SHEET**

The minutes of the meeting held on 12 May 2016 were approved as a correct record subject to Chris Hayward’s apologies being recorded and a typographical error in item 5 (Proposed Model Governance Structure) being corrected.

Matters Arising

Proposed Model Governance Structure for City Academies

The Chairman noted that an item of work remained to be conducted on this area and a report would be brought to the Board outlining the scale of governor requirements in the City Family of Schools.

Action Sheet

Project Reporting

The Town Clerk noted that the Education Board was the spending committee for new-build City academies where the City Corporation was the developer, but that project governance for existing academies or new-build academies where there is an external developer was more complex and in both instances involved external parties. The Director of Academy Development agreed to develop an organogram outside of the meeting in order to ensure that accountability was clear.

Apprenticeship Levy

The Town Clerk noted that a hard copy of the response would be circulated to Education Board Members.

City of London Academy Islington Sponsor Governor

The Town Clerk confirmed that Ann Holmes had been appointed.

5.1 **Minutes of the Nominations Sub (Education Board) Committee meeting held on 23 June 2016**

The Chairman thanked David Taylor and Philip Woodhouse for their contributions to the Education Board. The minutes of the Nominations Sub (Education Board) Committee meeting held on 23 June 2016 were received.

For future action the chairman requested that a paper should be prepared for the following meeting giving an overview of the outreach work undertaken by members of the Learning and Engagement Forum and how this interconnected with the work being undertaken on the educational content of the developing “cultural hub”.

6. **STEM OFFER AT THE CITY'S CULTURAL INSTITUTIONS**

Governors considered a report of the Director of Community and Children's Services on the STEM offer at the City's cultural institutions. The following comments were made.

- The report should be circulated to all Governing Bodies in the Family of City Schools and relevant committees.
- The emerging STEM offer should be highlighted with forthcoming Lord Mayors so that it could be promoted more widely.
- The Education Board should promote STEM to the City Family of Schools and consider a report on STEM engagement in City Schools in July 2017.

7. **NEW FULLY ACCESSIBLE LEARNING AND COMMUNITY ENGAGEMENT CENTRE AT TOWER BRIDGE - INSTALLATION OF NEW FLOOR IN THE NORTH TOWER**

Members considered a report of the Director of Culture, Heritage and Libraries on improvements to a learning centre at Tower Bridge. The Head of Tower Bridge was heard in support of the paper and Members endorsed the proposal in advance of its submission to the Projects Sub (Policy and Resources) Committee.

8. **CITY OF LONDON ACADEMIES TRUST - PRIORITIES FOR ACADEMY EXPANSION**

Members considered a report of the Director of Community and Children's Services on priorities for academy expansion. The Chairman noted that the emphasis should be on 'delivery' of existing academies rather than expansion. The following comments were made.

It was suggested that the risks inherent in the expansion programme should feature on the City's risk register and the Deputy Chairman noted that he had raised the academy programme at the Audit and Risk Management Committee.

The Town Clerk agreed to bring an update report on the new City academies to the September meeting, so that the Board could update the Court of Common Council on the new City academies.

Members agreed that further expansion was not a priority at present and that the default position should be no further expansion in the immediate future in the absence of persuasive arguments to the contrary. Nevertheless it was accepted that any further proposals for new academies would need to be judged in line with their local context.

The Chairman noted that Mark Emmerson had been appointed Chief Executive of the City of London Academies Trust, and that Marc Wolman (Transport for London) had been appointed as a Director on the Trust.

9. **UPDATED QUALITY ASSURANCE AND ACCOUNTABILITY FRAMEWORK TIMETABLE**

An updated Quality Assurance and Accountability Framework was received and it was noted that the City University had indicated they wished to provide input.

10. **IMPLEMENTATION OF GRANTS REVIEW - 'EDUCATION AND EMPLOYMENT'**

Members considered a report of the Deputy Town Clerk on the implementation of the grants review 'Education to Employment' theme. The following comments were made.

In response to a question, the Town Clerk noted that the level of funding for 2017/18 was less than for 2016/17 because 2016/17 included a carry forward.

The Chairman noted that the Education Board would look to align the grant criteria with the Education Strategy. She queried whether the emphasis on some areas of smaller grants represented the greatest positive impact for the grant monies.

RESOLVED, that Members

- Note the agreed Education and Employment overarching funding theme and the level of funding available for the 2016-2018 Central Grants Programme (£267,876).
- Agree that the existing eligibility criteria for The City of London Corporation Combined Education Charity and City Educational Trust Fund remain in place until March 2017.
- Agree that the Education Charity Sub Committee review the eligibility criteria and make recommendations on proposed amendments to the Education Board with a view to implementation of any required amendments to the eligibility criteria for the 2017/2018 funding cycle (prior to the quinquennial review).
- Note that the Policy and Resources Committee will approve the proportionate management fee for the Central Grants Programme resourcing.

11. **APPOINTMENT OF THE EDUCATION CHARITY SUB (EDUCATION BOARD) COMMITTEE**

Members considered a report of the Town Clerk concerning the appointment of an Education Charity Sub (Education Board) Committee. Its terms of reference were agreed subject to the quorum being amended to include at least one member from each of the two appointing committees.

RESOLVED, that Members

- Appoint the Education Charity Sub (Education Board) Committee and agree the terms of reference, subject to the quorum being amended.

- Appoint Randall Anderson and Deputy John Bennett to serve alongside the Chairman and Deputy Chairman on the Sub Committee.

12. **REVENUE OUTTURN 2015/16**

Members received a joint report of the Chamberlain and the Director of Community and Children's Services on revenue outturn for 2015/16.

13. **LADO ANNUAL REPORT 2015/16**

Members received a report of the Director of Community and Children's Services on the Local Authority Designated Officer 2015/16 Annual Report.

14. **REPORT ON ACTION TAKEN SINCE THE LAST MEETING**

Members received a report of the Town Clerk on actions taken since the last meeting.

15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

City Academy Hackney – Sponsor Governors

The Deputy Chairman took the Chair for this item.

The Town Clerk noted that Virginia Rounding CC had stood down from the Board of Governors of the City Academy Hackney due to time pressures. The Academy and the academy co-sponsor KPMG had been consulted on a way forward and it was proposed that (a) Deputy Catherine McGuinness be appointed as sponsor governor and lead City Member for a further year and (b) authority be delegated to the Town Clerk to appoint to the vacancy on the City Academy Hackney Board in accordance with the usual appointment process agreed by the Education Board.

Great Fire Booklet

The Chairman highlighted a new Great Fire publication for use in schools that featured input from children at Redriff Primary School.

Cass Business School

It was agreed that opportunities for the Cass Business School to engage with the city schools would be discussed at the next meeting of the Headteachers' Forum.

17. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

18. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 12 May 2016 were approved subject to item 13 (Livery Schools Link Limited) being corrected to cover the

point that the financial support would also enable the delivery of the Livery Academy Awards final held at Mansion House.

23.1 Non Public Minutes of the Nominations Sub (Education Board) Committee meeting held on 23 June 2016.

The non-public minutes of the Nominations Sub (Education Board) Committee meeting held on 23 June 2016 were received.

19. THE CITY ACADEMY HACKNEY SIXTH FORM EXPANSION - STANDBY LOAN PROPOSAL

Members considered a report of the Town Clerk on The City Academy Hackney Sixth Form Expansion – Standby Loan Proposal.

RESOLVED, that Members

- Approve the revised terms of the standby loan facility subject to the consent of the Board of Governors of The City Academy Hackney and the approval of the Education Funding Agency to the loan on the terms offered.
- Delegate authority to the Town Clerk, in consultation with the Comptroller & City Solicitor and the Chamberlain, to prepare a letter setting out the terms and conditions of the loan.

20. CHRIST'S HOSPITAL - FUNDING

The Deputy Chairman took the chair for this item.

Members considered a resolution of the Committee of Aldermanic Almoners, Common Council Governors and Donation Governors of Christ's Hospital and noted that this matter would also be subject to a funding decision by the Policy and Resources Committee.

21. FUNDING BIDS - CITY OF LONDON ACADEMIES

Members considered a report of the Director of Community and Children's Services on Additional Funding for City Academies.

22. NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD

Sir John Cass Primary School

Members received an update regarding Sir John Cass Primary School.

23. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There were no items of urgent business.

The meeting ended at 4.29 pm

Chairman

**Contact Officer: Alistair MacLellan
Alistair.MacLellan@cityoflondon.gov.uk**